STUDENT QUICK START GUIDE

**1 ENROLL**

You can be enrolled in a WebAssign class in one of two ways:

**YOUR INSTRUCTOR ENROLLS YOU**

If your instructor gave you a WebAssign account, you are already enrolled. Log in with your new WebAssign account.

**YOU ENROLL YOURSELF**

Your instructor will give you a class key.

1. Go to www.webassign.net.
2. Click Have a class key?.
3. Enter the class key and click Submit.
4. If the correct class and section is listed, click Yes, this is my class.

**5 FIRST TIME USERS**

Select I need to create a WebAssign account, enter the requested information, and click Create My Account.

**RETURNING USERS**

Select I already have a WebAssign account, enter your account information, and click Continue.

**2 LOG IN**

These instructions apply for most schools. Some schools use alternative login sites.

1. Go to www.webassign.net.
2. Type your Username, Institution code, and Password.
3. Click Log In.
4. If you are enrolled in more than one class, select a class from the My Classes menu.

**I CAN NOT LOG IN**

In most cases, you can:
- Look up your username
- Change your forgotten password

The first time you log in, change your password.

**3 PURCHASE ACCESS**

WebAssign gives you free access for two weeks after the start of class. To continue using WebAssign after that, either enter an access code or purchase access online.

**I HAVE AN ACCESS CODE**

1. Confirm your code is valid on the Access Card Prefix Check page.
2. Log in.
3. Select enter an access code.
4. Select your access code prefix.
5. Enter your access code and click Continue.

**I DO NOT HAVE AN ACCESS CODE**

1. Log in.
2. Select purchase access online and click Continue.
3. Select items and click Checkout.
4. Review your cart and click Continue.
5. Enter payment information and click Review Order and Continue.
6. Review your information and click Pay Now.
7. Click Return to WebAssign.
8. Click Finish.

**4 LEARN**

Your current assignments are listed on the Home page for each class.

1. Click the assignment name.
2. Answer the assignment questions. WebAssign supports many different question types. Some questions display a tools palette or open in a new window.
3. Submit your answers.
4. Review your marks and feedback. Usually, you will see ✔️ or ✗ for each answer.
5. Change your incorrect answers and submit again.
6. When you are done, always click Log out.

**CLASS KEY**

A code you use one time to enroll in class. A class key does not verify payment.

**ACCESS CODE**

A code included with some textbooks that verifies you have already purchased WebAssign access.

**SYSTEM REQUIREMENTS**

WebAssign is tested and supported for the following Web browsers:
- Firefox 12 or later (Linux, Mac, Windows)
- Chrome 19 or later (Linux, Mac, Windows)
- Internet Explorer 8 or later (Windows)
- Safari 5.1 or later (Mac, Windows, iOS5 - iPad)

Some WebAssign content and tools require the following browser plug-ins:
- Adobe Acrobat Reader 8 or later
- Adobe Flash Player 10 or later
- Adobe Shockwave Player 11 or later
- Java 6 (build 1.6.0) or later

Additional learning resources provided by textbook publishers or instructors might require other software.

**BROWSER SETTINGS**

Configure the following settings in your Web browser:
- Allow pop-up windows from www.webassign.net
- Accept cookies from www.webassign.net
- If you are accessing WebAssign from Blackboard, accept third-party cookies
- Do not allow your browser to store your WebAssign password

See your browser’s help information for specific instructions.

**CUSTOMER SUPPORT**

If you need more help, WebAssign Customer Support is fast and free. The WebAssign Support staff cannot:
- Change your username or password
- Give extensions
- Change your score
- Give you extra submissions
- Help you with the content of assignments
- Resolve problems with PayPal payments

webassign.net/user_support/student/

**PAYPAL SUPPORT**

For payment problems, contact PayPal at paypal.com or 1-402-935-2050.

**MORE INFORMATION**

Search the online help for answers to most questions.